

CITY OF NEWTON

IN BOARD OF ALDERMEN

FINANCIAL AUDIT SUBCOMMITTEE AGENDA

MONDAY, DECEMBER 8, 2008

6:30 PM
Room 222

ITEMS SCHEDULED FOR DISCUSSION:

- Status of 6/30/2008 collector-treasurer receivable reconciliations.
- Status of September and October cash and investment reconciliations. (August 31 is the last month that has been reconciled to our general ledger).
- Status of August and September bank reconciliation issues with the Newton Retirement Board.
- Status of November 2008 cash reporting to Comptroller. As of 12/3/08, we have not received any cash receipt reports from the Treasury for the month of November.
- Status of 9/30/2008 state and federal tax reporting and plans for 12/31/2008 W-2 and 1099 reporting.
- Staffing of the Collector-Treasurer's Office.

Respectfully Submitted,

Scott F. Lennon, Chairman