

**NEWTON COMMUNITY DEVELOPMENT BLOCK GRANT
Newton Housing and Community Development Program
Planning and Development Department
APPLICATION FOR FY11-FY15 CDBG ACCESS FUNDING**

Application must be completed electronically and submitted with original signature by 12 p.m. Friday December 18th, 2009

Kathleen Cahill, Senior Planner
Department of Planning and Development
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Before completing this application please read the document entitled "Important Information on CDBG Access funding."

SECTION 1. PROJECT CONTACTS

Name(s): Kathleen Cahill

Organization/City Department: Planning and Development Department

Mailing address: 1000 Commonwealth Avenue Newton, MA

Phone: 617.796.1125

Email: kcahill@newtonma.gov

SECTION 2. PROJECT OVERVIEW

Project title: Small Access Projects

Project location (*full street address with zip code*): Various

Year CDBG Funds requested: FY11 FY12 FY13 FY14 FY15

CDBG Access funds requested: \$25,000 (\$5,000/year)

Other funds to be used: N/A

Total project cost: \$25,000 (\$5,000/year)

Project Summary (*the project summary should: describe how the project addresses the removal of barriers to access, specify the company, contractor, non-profit, or City department that will complete design work, construction, installation and/or provide materials and explain who will be responsible for maintaining the project*). Note: bids in the amount of \$5,000 and over must go through a public bidding process. Projects over \$2,000 are subject to Davis-Bacon Act federally prevailing wages.

The Small Access Projects would enable the City to assist in addressing small, access needs that arise throughout the year for non-profits and city departments. In the past, CDBG access funds have been allocated on a project-by-project basis to install elevator sensors, automatic door openers, and accessible signage. The need for small projects is often brought to the attention of the Mayor's Committee for People with Disabilities and Planning staff by residents. Other times employees of non-profits in Newton contact the City for financial assistance to implement access modifications to the organization's building. These requests must be presented to both the Mayor's Committee for People with Disabilities and the Planning and Development Board before each project is approved by the Mayor. This process can take several months to complete, further delaying access at the project site.

Setting aside funds to respond to these needs as they become evident will streamline the process for project completion and increase efficiency of time and resources. The approval of this project would not require staff to go before either the Mayor's Committee for Disabilities or the Planning and Development Board with small scale access projects. These types of projects usually require no design work and each city department or non-profit where the project takes place is responsible for maintenance after the project is completed.

SECTION 3. PROJECT TIMELINE

Use the table below to provide a project timeline (including proposed start, completion dates, and any other steps):

Date/Season		Description of Step
Start	FY11	When access needs arise that can be resolved through small budget projects the Planning Department will work with the appropriate department or organization to complete this work.
	FY12	
	FY13	
	FY14	
	FY15	
Completion		

If the fiscal year CDBG assistance awarded is different than the year requested, will the department/organization still be able to implement the project? Yes

SECTION 4. PROJECT ACCOMPLISHMENTS

What is the total estimated number of persons to be served by this project?

This number will differ from project to project.

Of that total, what is the total estimated number of elderly persons or adults with severe disabilities that will be served by this project?

Since all small projects will serve the city-wide population Census figures provide the best gauge for the number of residents with disabilities. The 2000 Census reported 3,394 Newton residents with physical disabilities and the 2005-2007 Census estimate reports 3,967 Newton residents with physical disabilities.

SECTION 5. PROJECT BUDGET

Item	CDBG	Other Funds	Source of Other Funds	Total
<i>Miscellaneous</i>				
Total CDBG Request	\$25,000			
Total Other Funds		Unknown at this time		
Grand Total				\$0

If any of the "other funds" listed in the above budget have not yet been obligated to the project explain what needs to take place for this to happen?

N/A

Has the applicant explored other (internal and/or external) funding sources for this project? If yes, please indicate why CDBG funds would be a better source of funding?

Staff will explore leveraging possibilities on a project-by-project basis.

SECTION 6. PLANS AND PHOTOGRAPHS

Applications for construction projects must be accompanied by an architect's or engineer's plan – contact staff for more detailed information. The submission of photographs is also encouraged.

SECTION 7. PROJECT MANAGER

Name: Kathleen Cahill

Title: Community Development Senior Planner

Telephone: 617.796.1125

Email: kcahill@newtonma.gov

I certify that all information submitted in this application is complete, true, correct, and represents the true intended usage of the funds for which the application is being submitted:

Signature

Date