

**NEWTON COMMUNITY DEVELOPMENT BLOCK GRANT  
Newton Housing and Community Development Program  
Planning and Development Department  
APPLICATION FOR FY11-FY15 CDBG ACCESS FUNDING**

Application must be completed electronically and submitted with original signature by 12 p.m. Friday December 18<sup>th</sup>, 2009

Kathleen Cahill, Senior Planner  
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Before completing this application please read the document entitled "Important Information on CDBG Access funding."

**SECTION 1. PROJECT CONTACTS**

Name(s): Carol Schein

Organization/City Department: Parks and Recreation Department

Mailing address: 70 Crescent Street, Newton, MA 02466

Phone: 617-796-1507

Email: [cschein@newtonma.gov](mailto:cschein@newtonma.gov)

**SECTION 2. PROJECT OVERVIEW**

Project title: **Cabot Park Master Access Plan**

Project location (*full street address with zip code*): Eastside Parkway,  
Newtonville 02460

Year CDBG Funds requested: FY11    **FY12**    FY13    FY14    FY15

CDBG Access funds requested: \$42,000

Other funds to be used: n/a

Total project cost: **\$42,000**

Project Summary (*the project summary should: describe how the project addresses the removal of barriers to access, specify the company, contractor, non-profit, or City department that will complete design work, construction, installation and/or provide materials and explain who will be responsible for maintaining the project*). Note: bids in the amount of \$5,000 and over must go through a public bidding process. Projects over \$2,000 are subject to Davis-Bacon Act federally prevailing wages.

Cabot Park is an 11.6-acre City park with both active and passive facilities. The park is long and narrow in shape and primarily flat, but there are no pathways that connect any the facilities nor is there any hc accessible park parking. This park has a small field house, regulation baseball field, softball field, Little League field w/bleachers, soccer/football field, 2 bocce courts, 2 tennis courts, basketball court w/bleachers, a fenced tot lot, two swing areas and a school-age structure. There is some on-street parking (but no parkside sidewalk) on Cabot Street where the school is located; access is limited during school hours. There is also on-street parking on the opposite side from the park on Eastside Parkway, a very fast street with no sidewalk on the park side. The intent of this project would be to take a big picture look at the park and all its facilities, to hold 3 public hearings, and to develop a draft and final plan for access that would remove barriers to all the park's facilities. The plan would be a guide, much as the one for N. Centre Playground, to be used for the funding of future access projects.

This project would require a professional licensed surveyor to survey the park topographically. Our experience has been that this costs roughly \$12,000 for this size park. The project would require hiring a landscape architect for master planning services; our experience is that this can cost roughly \$30,000. The individual projects, to follow, would need to be developed further by our Engineering Dept. and then put out to bid for construction.

### SECTION 3. PROJECT TIMELINE

Use the table below to provide a project timeline (including proposed start, completion dates, and any other steps):

Date/Season		Description of Step
Start	FY12 Late Spring 2011	Write RFP for design and survey services
	August 2011	Put out letter bid
	September October November	Assess bidder qualifications, award contract and negotiate contract
	January 2012	Project start-up
	Winter/Spring 2012	Topographic survey (weather dependent)
	February	Site analysis and Public hearing #1
	March	Draft plan and Public hearing #2
	May	Public hearing #3 – final plan presentation/final report
Completion	June 2012	Project end

If the fiscal year CDBG assistance awarded is different than the year requested, will the department/organization still be able to implement the project?

Yes.

## SECTION 4. PROJECT ACCOMPLISHMENTS

What is the total estimated number of persons to be served by this project?

There are 83,829 residents in the City that could potentially be served by this project.

Of that total, what is the total estimated number of elderly persons or adults with severe disabilities that will be served by this project?

The 2000 Census reported 3,394 Newton residents with physical disabilities; the 2005-2007 Census estimates there will be 3,967 residents with disabilities.

## SECTION 5. PROJECT BUDGET

Item	CDBG	Other Funds	Source of Other Funds	Total
<i>Topographic survey</i>	\$12,000			<i>\$12,000</i>
Design services	\$30,000			\$30,000
Total CDBG Request	\$42,000			
Total Other Funds				
Grand Total				\$42,000

If any of the "other funds" listed in the above budget have not yet been obligated to the project explain what needs to take place for this to happen? n/a

Has the applicant explored other (internal and/or external) funding sources for this project? If yes, please indicate why CDBG funds would be a better source of funding?

There are currently no other sources of funds for this project. This would be an appropriate use of CDBG access funds as it would be focused on removing barriers to access.

**SECTION 6. PLANS AND PHOTOGRAPHS**

Applications for construction projects must be accompanied by an architect's or engineer's plan – contact staff for more detailed information. The submission of photographs is also encouraged.

**SECTION 7. PROJECT MANAGER**

Name: Carol Schein

Title: Open Space Coordinator

Telephone: 617-796-1507

Email: cschein@newtonma.gov

I certify that all information submitted in this application is complete, true, correct, and represents the true intended usage of the funds for which the application is being submitted:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# CABOT PARK AERIAL PHOTOGRAPH

