

**NEWTON COMMUNITY DEVELOPMENT BLOCK GRANT
Newton Housing and Community Development Program
Planning and Development Department
APPLICATION FOR FY11-FY15 CDBG ACCESS FUNDING**

Application must be completed electronically and submitted with original signature by 12 p.m. Friday December 18th, 2009

Kathleen Cahill, Senior Planner
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Before completing this application please read the document entitled "Important Information on CDBG Access funding."

SECTION 1. PROJECT CONTACTS

Name(s): Carol Schein

Organization/City Department: Parks and Recreation Department

Mailing address: 70 Crescent Street, Newton, MA 02466

Phone: 617-796-1507

Email: cschein@newtonma.gov

SECTION 2. PROJECT OVERVIEW

Project title: **Richard J. McGrath Park (a.k.a. Warren Playground) Master Access Plan**

Project location (*full street address with zip code*): Washington Street, West Newton 02465

Year CDBG Funds requested: FY11 FY12 FY13 **FY14** FY15

CDBG Access funds requested: **\$42,000**

Other funds to be used: n/a

Total project cost: **\$42,000**

Project Summary (*the project summary should: describe how the project addresses the removal of barriers to access, specify the company, contractor, non-profit, or City department that will complete design work, construction, installation and/or provide materials and explain who will be responsible for maintaining the project*). Note: bids in the amount of \$5,000 and over must go through a public bidding process. Projects over \$2,000 are subject to Davis-Bacon Act federally prevailing wages.

Richard J. McGrath Park, a.k.a. Warren Playground, is a 10.6 acre City park located behind the Warren Apartments on Washington Street. The park is home to a total of 7 tennis courts, 3 soccer/lacrosse fields, and two softball fields. There is a large paved parking area; a portion of the lot is for the Warren Apartments and a portion is for the park. There are currently no hc parking spaces for the park or any pathways within the park to connect up the facilities. This park is the Department's #1 priority for access development within Ward 3.

The P&R Dept. is requesting funds for a topographic survey to be performed by a licensed professional surveyor and to hire a landscape architect to develop a master plan for this park which would include an existing conditions assessment, facilitating 3 public meetings, and developing a draft and final plan. The proposed plan would be designed to make the most efficient use of this level space while also developing accessible routes to all of the facilities.

SECTION 3. PROJECT TIMELINE

Use the table below to provide a project timeline (including proposed start, completion dates, and any other steps):

Date/Season		Description of Step
Start	FY14 August 2013	Write RFP for design services for master plan & engineering services for topographic survey
	September	Put out letter bid
	October November December	Assess bidder qualifications, award contract and negotiate contract
	January 2014	Project start-up
	Spring 2014	Topographic survey (weather dependent)
	February	Site analysis and Public hearing #1
	March	Draft plan and Public hearing #2
	May	Public hearing #3 – final plan presentation/final report
Completion	June 2014	Project complete

If the fiscal year CDBG assistance awarded is different than the year requested, will the department/organization still be able to implement the project?

Yes.

SECTION 4. PROJECT ACCOMPLISHMENTS

What is the total estimated number of persons to be served by this project?
 There are 83,829 residents in the City that could potentially be served by this project.

Of that total, what is the total estimated number of elderly persons or adults with severe disabilities that will be served by this project?
 The 2000 Census reported 3,394 Newton residents with physical disabilities; the 2005-2007 Census estimates there will be 3,967 residents with disabilities.

SECTION 5. PROJECT BUDGET

Item	CDBG	Other Funds	Source of Other Funds	Total
<i>Topographic survey</i>	\$12,000			<i>\$12,000</i>
Design services	\$30,000			\$30,000
Total CDBG Request	\$42,000			
Total Other Funds				
Grand Total				\$42,000

If any of the "other funds" listed in the above budget have not yet been obligated to the project explain what needs to take place for this to happen? n/a

Has the applicant explored other (internal and/or external) funding sources for this project? If yes, please indicate why CDBG funds would be a better source of funding?

There are currently no other sources of funds for this project. This master access plan would be an appropriate use of CDBG access funds.

SECTION 6. PLANS AND PHOTOGRAPHS

Applications for construction projects must be accompanied by an architect's or engineer's plan – contact staff for more detailed information. The submission of photographs is also encouraged.

SECTION 7. PROJECT MANAGER

Name: Carol Schein

Title: Open Space Coordinator

Telephone: 617-796-1507

Email: cschein@newtonma.gov

I certify that all information submitted in this application is complete, true, correct, and represents the true intended usage of the funds for which the application is being submitted:

Signature

Date

CABOT PARK AERIAL PHOTOGRAPH

