

## Chapter 9

### INFORMATION TECHNOLOGY DEPARTMENT\*

#### Sec. 9-1. Established.

There is hereby established an information technology department in the city. (Rev. Ords. 1973, §2-425; Ord. No. 277, 6-5-78; Ord. No. V-240, 5-27-99)

#### Sec. 9-2. Director, qualifications, authority.

The information technology department shall be headed by a director who is appointed by the mayor. The director shall have experience in systems analysis and programming, data base and network design and departmental management. The director shall be responsible for planning, organizing and controlling overall activities of information technology. The director shall act as liaison between the department of information technology and other departments of municipal government. (Rev. Ords. 1973, § 2-426; Ord. No. 277, 6-5-78; Ord. No. V-240, 5-27-99)

#### Sec. 9-3. Functions of department.

The information technology department shall:

- (1) approve all computer hardware and software for the city;
- (2) provide and plan all information technology activities for the city's departments and agencies to allow them to best serve its citizens;
- (3) provide technical and system support for all voice, video and data needs of all departments or agencies of the city;
- (4) provide the city's agencies and departments with a telecommunications infrastructure which connects all municipal buildings;
- (5) maintain the city's network to ensure that all city employees have access to the data needed to perform their duties in the most efficient manner;
- (6) provide training to all city employees;
- (7) coordinate and administer the city's geographic information system;
- (8) design, construct and maintain metropolitan, wide and local area networks;
- (9) provide hardware maintenance to all city departments;
- (10) determine policies pertaining to information technology. (Rev. Ords. 1973, § 2-427; Ord. No. 277, 6-5-78; Ord. No. V-240, 5-27-99)

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\***Cross references**—Administration generally, Ch. 2; municipal finance, Ch. 2, Art. III; clerk to board of aldermen, Ch. 4, Art. II; city clerk, Ch. 6